TEACHING AND LEARNING DEVELOPMENT COMMITTEE
A COMMITTEE OF THE ACADEMIC BOARD
COMPOSITION AND TERMS OF REFERENCE

1. Membership
President, Academic Board
Vice-President or Deputy Vice-President, Academic Board
Pro-Vice-Chancellor (Academic) or nominee
Chairperson appointed by the President
University Librarian or nominee
Pro Vice-Chancellor (Educational Innovation)
Director, Centre for the Study of Higher Education or nominee
Director, Scholarly Information or nominee
Academic Secretary or Academic Governance Officer
Director, Business Intelligence and Reporting
Associate Director Learning Environments
Four members of the Academic Board elected by the Board for a term of
  two years; two members to retire in alternate years
Two members of Academic Staff not being members of Academic Board for
  a term of two years, one member to retire in alternate years
Up to two additional members, holding appointments at Level C, nominated
  by President, Academic Board
Up to two members of Academic Staff and up to two members of the
  Professional Staff appointed by the Committee having regard to
gender balance and their expertise in matters relevant to teaching
  and learning and the Terms of Reference of the Committee
Up to five members appointed by the Chair of TALDEC and President,
  Academic Board, having regard to gender balance and disciplinary
  expertise of the membership
President of GSA or nominee
President of UMSU or nominee

2. Chairperson
Academic Board must appoint a person to chair the Committee for a period of up to two years. A
person so appointed will be eligible for re-appointment. Academic Board must also appoint a Deputy
Chairperson, in consultation with the Chairperson.

3. Quorum
A quorum for the committee is 3 or 20% of the current membership, whichever is greater.

4. Terms of Reference
4.1 To advise and make recommendations to the Academic Board (and/or other University bodies
  or officers, as appropriate), in consultation with the Provost on:
  (i) The most effective ways to promote and encourage excellence, innovation and the
      support and development of staff and facilities in order to enhance the quality of
      teaching and learning and academic programs, and provide students with a wider
      range of enhanced learning opportunities in the University, taking into account the use
      of emerging technologies and new approaches to teaching and curriculum
      development, and learning-space design.
(ii) The progress and effectiveness of curriculum-based and enterprise-wide projects and programs in the University to enhance and encourage teaching and learning innovation and improvement, having regard to national and international benchmarks.

(iii) Strategies for implementation of improvements or initiatives proposed where relevant.

4.2 To communicate and work collaboratively with key internal stakeholder centres, groups and units, including, but not limited to, the Centre of Study of Higher Education, Student Success, University Library, Learning Environments, Planning, Associate Deans (Academic) and Course Standing Committee Chairs.

5. Reporting

The Teaching and Learning Development Committee will report to the next meeting of the Board after each meeting of the committee.

6. Secretariat

The Academic Secretary, or nominee, will provide secretariat support to the committee.